

AIR ACADEMY FEDERAL CREDIT UNION

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UNINCORPORATED ORGANIZATION/ASSOCIATION ACCOUNT REQUIREMENTS

Welcome to Air Academy Federal Credit Union and thank you for your interest in opening a business account for an organization or association. We have prepared the following checklist to assist you in opening your account. Please read these forms carefully and complete the packet in its entirety.

Name Of Business: _____

Business Contact: Name _____ **Phone Number** _____

Specific Purpose of Business: _____

Is your Organization a Non-Profit 501(c)(3)? () Yes () No

Do you depend, in whole or in part, on charitable donations and voluntary service for support? () Yes () No

If yes, In what country is your organization chartered? _____

If yes, Do you have donors or volunteers from non-US countries? () Yes () No

If yes, please list from which countries _____

Federal law, specifically the Unlawful Internet Gambling Enforcement Act of 2006 and implementing regulations, prohibit business members from receiving deposits or other credits of any kind relating to their operation of an illegal Internet gambling business. Air Academy Federal Credit Union is required to enforce the prohibition.

Does your business place, receive, or otherwise knowingly transmit any bets or wagers by any means? **Yes No**

If yes, does such activity by your business involve in any way the use of the Internet? **Yes No**

Is your business a supplier, producer, seller or otherwise a receiver of funds or products that are related in any

fashion or form to the Marijuana industry? **Yes No**

REQUIRED FORMS (NEW ACCOUNT):

Colorado Trade Name Registration, or Constitution (or other document establishing the organization), or letter from military unit.

Organizations with an existing account will need to provide a letter signed by an elected officer or commander designating all new account signers (on letterhead if military)

Provide copy of IRS SS-4 for application of EIN or EIN Registration. EIN _____
Alternative form for proof of EIN (Provide **one**): Most recently filed year end business tax return, Schedule C or K-1, IRS Form 940 or W-3 OR most recently filed quarter end IRS Form 941. Documents must be filed and signed, if applicable

Valid government-issued photo identification and proof of address (if current address is different from government-issued photo identification) for the officer opening the account and each authorized signer.

REQUIRED FORMS (CHANGE IN SIGNERS TO EXISTING ACCOUNT):

Meeting minutes reflecting change of signers or request to change signers on organization letterhead

Valid government-issued photo identification and proof of address (if current address is different from government-issued photo identification) for each change in signer.

OFFICERS OF YOUR ORGANIZATION:

Please fill in the names and Social Security Numbers of all officers of your organization. Also indicate whether the officer will be a signer on the account. If you have more than 5 officers, please attach a sheet with all of the officers using the format in the table. **Two signers are required to open and maintain an Unincorporated Organization/Association Account.**

Officer's Name & SSN	Account Signer	
President	Yes	No
Vice President	Yes	No
Secretary	Yes	No
Treasurer	Yes	No
Additional Officer's Name & SSN	Account Signer	
Other	Yes	No
Other	Yes	No
Other	Yes	No

GOVERNMENTAL AUTHORITY UNDER WHOSE LAWS THE ENTITY WAS FORMED:

- STATE _____
- OTHER GOVERNMENTAL AUTHORITY _____

CERTIFICATE OF EXISTENCE AND AUTHORITY:

I hereby certify that: 1) the information provided on the Business/Organization Master Membership Application & Agreement and this form is true and accurate, to the best of my knowledge and belief; and 2) the governing body of the organization opening the account has duly taken all action legally required to open the account in the name of the organization.

SIGNATURE _____ PRINTED NAME _____

TITLE _____ DATE _____

In an effort to gain an understanding of expected activity and how you plan to use the account, we ask you to provide an estimate of your business account activity. This is not intended to establish limits of your account activity. In addition, it may help us identify unusual transactions. In the event of unusual or suspicious activity, we may contact you to verify if a transaction is valid and/or authorized.

Anticipated Annual Revenues _____

What are the objectives, programs, activities, and services that your organization provides related to its charitable functions? _____

Approximately how much cash do you expect to deposit each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

Approximately how much cash do you expect to withdraw each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

Approximately how much in outgoing wires do you expect to send each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

Will you wire funds to non-US locations? Yes No

If yes, To which countries do you expect wires to be sent? _____

Approximately how much in incoming wires do you expect to receive each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

Will you receive funds from non-US locations via wire? Yes No

If yes, From which countries do you expect wires to be sent from? _____

How much in total check deposits do you anticipate to complete each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

How much in total check withdrawals do you anticipate to complete each month? Please select one.

\$0 to \$3,000 \$3,000 to \$10,000 \$10,000 to \$50,000 \$50,000 or more

Do you issue or redeem any of the following:

Prepaid, refillable, or reloadable cards? (Excluding gift cards for business name) Yes No

Do you cash checks for your customers >\$1,000 per person per day? Yes No

Do you transmit funds electronically on behalf of your customers? Yes No

Do you anticipate purchasing and/or exchanging virtual cryptocurrency? Yes No